



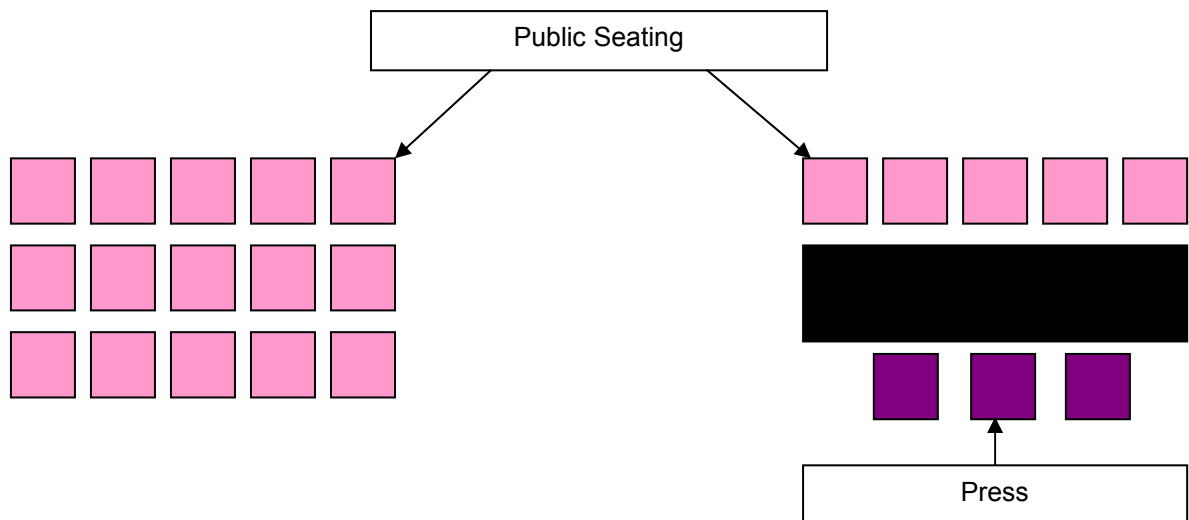
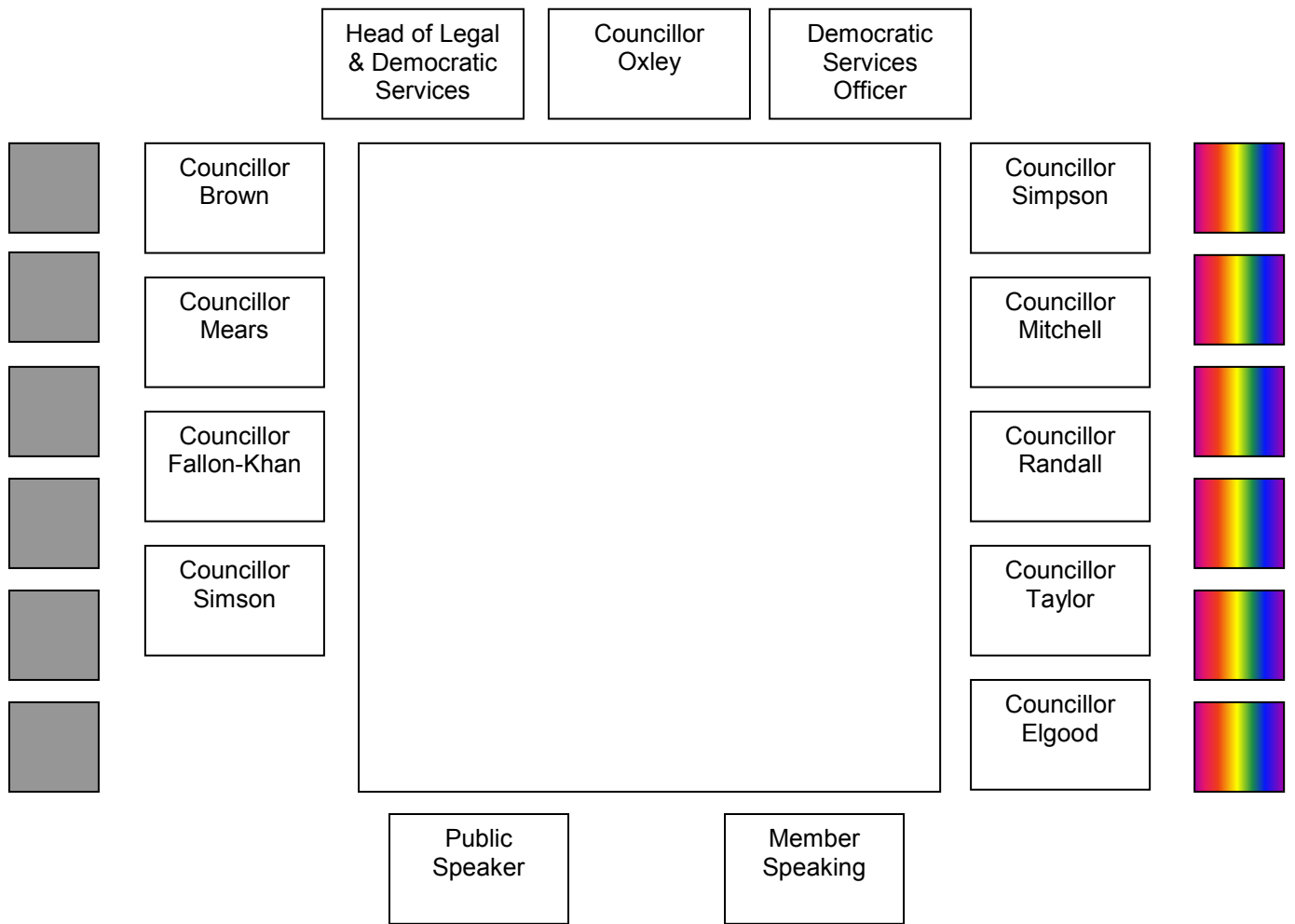
Brighton & Hove
City Council

Governance Committee

Title:	Governance Committee
Date:	1 February 2011
Time:	4.00pm
Venue	Committee Room 3, Hove Town Hall
Members:	Councillors: Oxley (Chairman), Simpson, Brown, Elgood, Fallon-Khan, Kitcat, Mears, Mitchell, Randall and Simson
Contact:	Tanya Davies Acting Democratic Services Manager 29-1227 tanya.davies@brighton-hove.gov.uk

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	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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Democratic Services: Meeting Layout



AGENDA

50. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

51. MINUTES OF THE PREVIOUS MEETING

1 - 8

Minutes of the meeting held on 16 November 2010 (copy attached).

52. CHAIRMAN'S COMMUNICATIONS

53. CALLOVER

NOTE: Public Questions, Written Questions from Councillors, Petitions, Deputations, Letters from Councillors and Notices of Motion will be reserved automatically.

54. PETITIONS

No petitions have been received.

55. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 25 January 2011)

No public questions received by date of publication.

GOVERNANCE COMMITTEE

56. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 25 January 2011)

No deputations received by date of publication.

57. WRITTEN QUESTIONS, LETTERS AND NOTICES OF MOTION FROM COUNCILLORS 9 - 10

No written questions, or Notices of Motion were submitted by Councillors for the meeting.

Letters from Councillors

(a) **Webcasting Protocol & Arrangements.** Letter from Councillor Kitcat (copy attached).

58. REVIEW OF MEMBERS' ALLOWANCES 11 - 22

Report of the Independent Remuneration Panel (copy attached).

Contact Officer: Mark Wall Tel: 29-1006
Ward Affected: All Wards

59. POLLING DISTRICT AND POLLING PLACE REVIEW 23 - 54

Report of the Strategic Director, Resources (copy attached).

Contact Officer: Paul Holloway Tel: 29-2005
Ward Affected: All Wards

60. INDIVIDUAL ELECTORAL REGISTRATION 55 - 58

Report of the Strategic Director, Resources (copy attached).

Contact Officer: Valerie Pearce Tel: 291850
Ward Affected: All Wards

61. LOCALISM BILL 59 - 82

Report of the Strategic Director, Resources (copy attached).

Contact Officer: Elizabeth Culbert Tel: 29-1515
Ward Affected: All Wards

62. FUTURE OF OVERVIEW & SCRUTINY 83 - 90

Report of the Strategic Director, Resources (copy attached).

Contact Officer: Tom Hook Tel: 29-1110
Ward Affected: All Wards

63. CIVIC AWARENESS COMMISSION: UPDATE 91 - 94

Report of the Strategic Director, Resources (copy attached).

Contact Officer: Mark Wall Tel: 29-1006
Ward Affected: All Wards

GOVERNANCE COMMITTEE

64. REVIEW OF MEETINGS TIMETABLE

95 - 108

Report of the Strategic Director, Resources (copy attached).

Contact Officer: Mark Wall Tel: 29-1006

Ward Affected: All Wards

65. ATTENDANCE MANAGEMENT

109 - 114

Report of the Strategic Director, Resources (copy attached).

Contact Officer: Charlotte Thomas Tel: 29-1290

Ward Affected: All Wards

Part Two

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PART TWO

66. PART TWO MINUTES OF THE PREVIOUS MEETING

115 - 116

Part Two Minutes of the meeting held on 16 November 2010 (copy attached).

67. EQUAL PAY (RESIDUAL ISSUES)

[Exempt Category 3 and 4]

Verbal update from the Head of Human Resources & Development.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Tanya Davies, (29-1227, email tanya.davies@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

Date of Publication - Monday, 24 January 2011

GOVERNANCE COMMITTEE

Draft Work Plan for the Governance Committee

	Agenda Item	Lead Officer
	Meeting 29 March 2011	
	Chairman's communications	
1	Localism Bill	Elizabeth Culbert
2	Review of Officer Delegations	Abraham Ghebre-Ghiorghis
3	Equal Pay (Residual Issues) – Part Two	Charlotte Thomas
	Meeting 12 July 2011	
	Chairman's communications	
1	Petitions Scheme	Elizabeth Culbert
2		
3		
	Future reports – dates to be decided	
1	Byelaws – detailed report following publication of regulations	Oliver Dixon
2	Whistleblowing – progress update	
3	Attendance Management Procedure – update (Autumn/Winter 2011)	Charlotte Thomas
4	Future of Overview & Scrutiny	Tom Hook
5	Appointment of the Independent Remuneration Panel	Mark Wall